

OBSTETRICAL NEEDS ASSESSMENT FORM **FORM REVIEW**

The development of a standardized Obstetrical Needs Assessment form was a collaborative effort to improve the way providers supply required information to the Medicaid Managed Care Organizations (MCOs). This initiative benefits providers by allowing them to complete only form, regardless of which MCO the patient has chosen.

Completion of this form alerts the MCOs of their members' potential special needs and initiates case management. It also serves as a method for collecting data elements that the MCOs are required to report.

Completion of the OB Needs Assessment form is required at least three times after the initial diagnosis of pregnancy:

- ✓ At the first obstetrical visit (new form)
- ✓ At 28-32 weeks (update)
- ✓ At the 6-week postpartum visit or if the patient is not seen within 12 weeks postpartum (update)
- ✓ Any time that the patient's risk level changes (update)

The form may look different from what you are used to. This is because it was designed for use with a technology called Teleform. This system allows the information to be faxed directly into a database, eliminating the need for manual data entry.

Helpful hints for completing this form:

- ✓ The form may be completed using a pen or pencil.
- ✓ Keep stray marks to an absolute minimum, as it interferes with computer transmission. Be as neat as possible and stay within the designated data boxes.
- ✓ If you want to make a note on the form, please stay within the boundaries designated by the 4 black boxes or include an additional page.
- ✓ Please do not photocopy the form.

Please take a few minutes to review the form.

The OB Risk Assessment Form must be submitted to Gateway within 30 days of the visit. It must be submitted via fax to Gateway's MOM Matters department and also submitted via mail with a valid claim form.

To reorder the forms, call any of the three MCOs with whom you participate. Please remember that it may take as long as two weeks to receive your new supply of forms.